

Ramp Task Requirements

		Activity: None = N Occasionally (1% - 33%) = O Frequently (34% - 66%) = F Constantly (67% - 100%) = C																Lift/ Carry		Push/ Pull	
Duty	Job Description	Standing	Walking	Sitting	Climbing	Balancing	Stooping	Kneeling	Crouching	Crawling	Reaching Overhead	Reaching Forward	Reaching Below Waist	Handling	Finger/Wrist Movement	Using Hand(s)	Using Leg(s)	Weight	Frequency	Force	Frequency
Administrative Duties	Miscellaneous research- information gathering, research deliveries, etc.	O	O	O	N	N	N	N	N	N	N	O	O	O	O	O	O	< 2 lbs	O	< 2 lbs	O
Administrative Duties	Run station errands- deliver products to areas in need, paperwork, etc,	O	O	O	N	N	N	N	N	N	N	O	O	O	O	O	O	< 5 lbs	O	< 5 lbs	O
Administrative Duties	Answer telephones	O	O	O	N	N	N	N	N	N	N	O	N	O	O	O	O	< 2 lbs	O	< 2 lbs	O
Administrative Duties	Complete data entry (as needed)	O	O	C	N	N	N	N	N	N	N	C	N	O	C	C	O	< 2 lbs	O	< 2 lbs	O
Administrative Duties	Distribute uniforms to new hires	F	O	O	N	N	O	O	O	N	O	O	O	F	O	F	F	< 10 lbs	O	< 10 lbs	O
Administrative Duties	Assist A/B/C Coordinators with duties- either talking to aircraft/pages, updating screens, or assist with bags making connections	O	O	O	N	N	N	N	N	N	N	O	O	O	C	C	O	< 2 lbs	O	< 2 lbs	O
Administrative Duties	Update mailboxes with current staff names	F	F	N	N	N	O	O	O	N	O	O	O	O	O	O	C	< 2 lbs	O	< 2 lbs	O
Operational Duties	Use ramp sweeper to clean up debris (Drive Only)	O	O	C	O	N	N	N	N	N	N	C	N	O	O	C	C	< 2 lbs	N	< 3 lbs	O
Operational Duties	Bag Runner (Drive Only) (hand break-15 to 24 lbs. of pull force with rt. hand)	O	O	C	O	N	N	N	N	N	N	C	N	O	O	C	C	< 2 lbs	N	< 8 lbs	O
Operational Duties	Freight Runner (Drive Only) (hand break-15 to 24 lbs. of pull force with rt. hand)	O	O	C	O	N	N	N	N	N	N	C	N	O	O	C	C	< 2 lbs	N	< 2 lbs	O
Operational Duties	Pushback Operator- drives tug truck to push back planes (Visually Inspect/Drive Only) (hand break-15 to 24 lbs. of pull force with rt. hand)	O	O	C	O	N	N	N	N	N	N	O	N	O	O	C	C	< 2 lbs	N	< 4 lbs	O
Operational Duties	2nd Wing Walker- walk around and visually inspect the wings of plane to ensure no contact with people or other aircraft. Hold 1 signal stick in each hand above head during pushback.	F	C	N	N	N	N	N	N	N	O	O	N	C	O	C	C	< 2 lbs	C	< 2 lbs	O
Operational Duties	Clean/ Inspect Potable Water- clean out the carts as needed- fill drain and flush. No lifting required	F	F	N	N	N	N	N	N	N	N	O	O	O	O	O	C	< 10 lbs	O	< 10 lbs	O
Operational Duties	Inspect Supply Room supplies and reorder/refurbish-(restrict packaging handled to the weight restrictions specified by the appropriate medical personnel) (restrict to items 10 lbs. or less)	F	F	O	N	N	O	O	O	N	O	O	O	O	O	F	F	< 10 lbs	O	< 10 lbs	O
Operational Duties	Provo truck spotter (Visual Inspection)	F	F	N	N	N	N	N	N	N	N	N	N	N	N	O	C	< 2 lbs	N	< 2 lbs	N

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Operational Duties	Inspect ground equipment for any maintenance/safety issues and report to station management (Visual Inspection)	F	F	N	N	N	O	O	O	N	N	O	O	N	N	O	C	< 2 lbs	O	< 2 lbs	O
Operational Duties	filling deice trucks, deicing truck driver, spreading anti-ice	O	O	C	O	N	N	O	N	N	O	F	O	O	O	C	C	< 2 lbs	O	< 2 lbs	O
Operational Duties	Charging headsets	F	O	O	N	N	O	O	O	N	O	F	O	F	O	F	F	< 20 lbs	O	< 20 lbs	O
Operational Duties	Restocking Tubs	O	F	N	N	N	O	O	O	N	O	O	O	O	O	F	C	< 10 lbs	O	< 10 lbs	F
Fueling and Truck Cleaning	Fueling Vehicles (pull hose out and fuel vehicles)	F	F	F	O	N	N	N	N	N	N	O	N	O	O	F	C	≤ 8 lbs	O	< 15 lbs	O
Fueling Vehicles	Fueling Vehicles - Drive vehicles to fuel farm. (Drive Only) (hand break-15 to 24 lbs. of pull force with rt. hand)	O	O	C	O	N	N	N	N	N	N	C	N	O	O	C	C	< 2 lbs	N	< 8 lbs	O
Safety Duties	Fire Extinguisher/Eye Wash Checklist-examine each to ensure that extinguishers are filled, and eye wash is stocked and ready for use- check weekly (Visual Inspection)	F	C	N	N	N	N	N	N	N	O	O	O	O	O	O	C	< 2 lbs	O	< 2 lbs	O
Safety Duties	First Aid Kit- inventory/ replenish as needed- (restrict packaging handled to the weight restrictions specified by the appropriate medical personnel) (no lifting of full cases)	O	O	O	N	N	N	N	N	N	O	O	O	F	O	F	O	< 5 lbs	O	< 5 lbs	O
Safety Duties	Conduct FOD walks (with reacher and trash pouch as needed)	O	C	N	N	N	O	O	O	N	N	O	O	C	O	C	C	≤ 5 lbs	C	≤ 5 lbs	F
Safety Duties	PPE (Hearing, Kneepads, Safety Sash- inventory/replenish supplies as needed)- (restrict packaging handled to the weight restrictions specified by the appropriate medical personnel) (no lifting of full cases)	F	F	O	N	N	O	O	O	N	O	F	O	F	F	F	C	< 10 lbs	O	< 10 lbs	O
Safety Duties	Visual inspection of glycol tank, waste storage, storm drain, and dumpster inspection- spill kits- inspect/order if needed	F	F	N	O	N	O	O	O	N	N	O	O	O	O	O	F	≤ 10 lbs	O	< 15 lbs	O
Safety Duties	Review Monthly Safety Focus Items	O	O	C	N	N	N	N	N	N	O	O	O	O	O	O	O	< 2 lbs	O	< 2 lbs	O
Safety Duties	Inspect Condition of Wheel Chocks (Visual Inspection of 3 sides)	F	F	N	N	N	O	O	O	N	N	O	O	O	O	O	C	< 21 lbs	O	< 12 lbs	O
Safety Duties	Inspect/clean up cabinets, and carts daily, ensure no trash in cabinets. Inspect- donuts and hose connections.	F	F	N	N	N	O	O	O	N	O	O	O	O	O	O	C	< 10 lbs	O	< 10 lbs	O
Safety Duties	Inspect condition of GPU plugs (weekly) at gates. (<20lbs for lift/push/pull if portable unit)	F	F	N	N	N	O	O	O	N	O	O	O	O	O	O	C	< 15 lbs	O	< 10 lbs	O

I have reviewed the proposed OJI RTW job offer documented above and have chosen to (place your initials in the box next to Accept or Decline below):	
Accept	
Decline	
Employee	

	Signature

	Employee's Printed Name

	Date
Leader	

	Signature

	Leader's Printed Name

	Date

Physician sign-off may or may not be required depending upon applicable state law.
I have reviewed the proposed OJI RTW assignment indicated above and agree that these tasks are within this patient's current physical abilities.
Treating Physician

Signature

Physician's Printed Name

Date